OIE Travel Authorization Form  
Part A: Proposal Description

Submitted by: _______________________________  Date: ________________

Department: ________________________________

1. Travel to: ________________________________
   Name of institution(s), city, country
   ________________________________
   Name of institution(s), city, country
   ________________________________
   Name of institution(s), city, country

2. Date(s) of travel: ________________________________

3. Objective of visit: ________________________________
   ________________________________
   ________________________________
   ________________________________
   ________________________________

4. How do you plan to share and follow up the visit with colleagues and students upon return?
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*Please return parts A & B of this form to the Office of International Education.*