

UNIVERSITY OF RICHMOND



ASSOCIATE DEAN OF INTERNATIONAL EDUCATION

CALL FOR APPLICATIONS AND NOMINATIONS

PREFERRED APPLICATION DEADLINE: DECEMBER 7, 2009

STRATEGIC CONSULTING: THE WYLY / KELLOGG INTERNATIONAL GROUP

INTRODUCTION:

One of the leading liberal arts universities in the United States, the University of Richmond invites nominations and applications for a new position, the *Associate Dean of International Education*. The Associate Deanship has been created because the extraordinary development of international education programs at the University over the past two decades, and the opening of a new, \$21 million international education center, have created a need for additional leadership, within the international affairs organization as well as campus-wide.

The person appointed will be second in command of international affairs at the University, with a broad portfolio of educational, management, and financial responsibilities. He or she will manage most of the personnel and programs of the International Education office (including Study Abroad, International Student and Scholar Services, Programs, and Publications); will continue the University's distinguishing philosophy and approach in international education, while also contributing new ideas and pursuing new initiatives; and will be comprehensively engaged with all of the University's schools and programs. In discharging these responsibilities, furthermore, the Associate Dean will undergo ideal preparation for eventually assuming the role of chief international officer at a nationally prominent college or university, whether Richmond or another institution. For

all these reasons, the University regards the Associate Deanship as one of the most attractive international affairs opportunities currently available at a liberal arts institution in the United States.

THE UNIVERSITY:

Richmond is a very special institution. Founded in 1830, and offering baccalaureate, masters, and law degrees, it is a highly selective, independent, liberal arts university, located in a beautiful residential neighborhood near downtown Richmond, the state capital, and ninety miles from Washington, DC. Richmond is one of the nation's most attractive small cities, combining affordable housing, an excellent environment for children, and a combination of rich history and a progressive 21st century outlook. The campus is regarded as one of the most beautiful in the country. State of the art facilities continue to be constructed, and there is no deferred maintenance. The institution's operating budget is approximately \$200 million, and the endowment \$1.5 billion. The University comprises five schools: *Arts and Sciences*; the *Robins School of Business*; the unique *Jepson School of Leadership Studies*; the *Richmond College of Law*; and the *School of Continuing Studies*.

Richmond's total enrollment of 4,750 includes 2,800 undergraduates from 46 states and 71 countries. It grants admission to a third of approximately 8,000 undergraduate applicants. The University offers its students 60 undergraduate majors; 350 full-time faculty; an 8:1 student-faculty ratio; an average class size of 16; 29 national honor societies, including Phi Beta Kappa; and a very high quality of life, with numerous co-curricular, athletic, and community engagement opportunities. Retention and student satisfaction are very high. Richmond continues to strengthen itself each and every year, moreover, in particular by appointing significant numbers of new outstanding faculty and by continuing to develop new international initiatives. Since 2005, its students have earned Rhodes, Marshall, Goldwater, Clarendon, Truman, and Fulbright scholarships, among other honors.

The institution's excellence and continuing upward trajectory are reflected in numerous national rankings and recognitions. *US News*, for example, ranks Richmond #30 on its list of best of national liberal arts colleges, #5 among "top up and coming" liberal arts schools, and #14 on its list of "Great Schools, Great Prices." *Newsweek* lists Richmond among the "25 hottest schools in America." *Business Week* ranks the undergraduate business program as #12 in the nation, and the part-time MBA program in the top 15. *The Princeton Review* lists the University among the top 20 for "Best Classroom Experience." *Kiplinger's* names Richmond among the top 20 "Best Values in Private Colleges." The institution was also recently named to the President's "Higher Education Community Service Honor Roll."

INTERNATIONAL EDUCATION AT THE UNIVERSITY:

At the heart of the University's excellence and development is its longstanding commitment to comprehensive, pervasive, and integrated international education. Infusing knowledge, attitudes, and actions necessary for living and working in today's and tomorrow's world is what makes a Richmond education transformational and global in character. Through classroom learning, co-curricular activities, relationships with scholars and students from around the world, study abroad programs, international internships, grants, and scholarships for collaborative research abroad, and numerous cross-cultural programs, Richmond creates opportunities for students to understand the world and become active participants in it. International education at Richmond has been led for the past twenty-two years by **Dr. Uliana Gabara**, the institution's **founding Dean of International Education**, its **Carole Weinstein Chair of International Education**, and **past national president of AIEA: The Association of International Education Administrators**.

One clear indication of Richmond's pervasively international character is its recognition by *Newsweek* as America's "**hottest school for international studies**," and by *US News* as a "**program to look for regarding study abroad**." Another is the truly extraordinary external support for international education it has drawn, in particular from Richmond alumna and former trustee **Carole Weinstein**. In addition to funding the Weinstein Chair in International Education, providing funds for international students, study abroad, and faculty summer research projects, Ms. Weinstein most recently donated \$9 million dollars to create **THE CAROLE WEINSTEIN INTERNATIONAL CENTER**, a 44,000 square foot facility which, starting Fall, 2010, will be home to the staff of the office of international education and to many of Richmond's international academic departments and programs. The Carole Weinstein International Center will facilitate many new opportunities for synergy and program development. The Center will also contain seven classrooms of extraordinary technological sophistication, facilitating the opportunity for real-time collaboration between Richmond's faculty and students and their peers around the world.

QUALIFICATIONS DESIRED, AND THE SEARCH PROCESS:

The University seeks a person of broad international vision and knowledge and strong managerial experience, preferably with a doctorate or other terminal degree, who offers approximately five years or more of successful international education experience (ideally in a liberal arts environment). Significant experience living and working abroad and proficiency in at least one foreign language are also desired. The Associate Dean will manage most of the daily operations of the International Programs office, collaborate on a partnership basis with Dr. Gabara in creating and implementing a

next-stage international plan, and enhance international education assessment. He or she will also work to expand faculty involvement in international partnerships and linkages, including collaborative teaching and research and the imaginative exploitation of information technology to promote international collaboration. An appointment with faculty status is available to qualified candidates. Salary is competitive and the benefits package very attractive. More information about the University and its international programs is available at www.richmond.edu/ and <http://oncampus.richmond.edu/international/>.

The University is being assisted in this search by **STRATEGIC CONSULTING: THE WYLY / KELLOGG INTERNATIONAL GROUP**, specialists in international education strategy and searches for senior international positions. Questions and nominations can be directed to **DR. THOMAS J. WYLY** (tomwyly@juno.com, 617-489-2673) or **DR. EARL D. KELLOGG** (ekellogg@illinois.edu, 217-621-3856). Please submit (i) a cv/résumé, (ii) a cover letter relating the applicant's experience to the responsibilities involved, (iii) salary expectations, and (iv) the names of three references to *both* Dr. Wyly and Dr. Kellogg at the email addresses provided above, *preferably by **December 7, 2009***. *Referees will not be contacted without prior consultation with applicants.* The University of Richmond is an equal opportunity employer seeking a diverse pool of applicants.

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